



**IPOLY HIGH SCHOOL
APPLICATION FOR ADMISSION (2023-24 School Year)
Form 3: Request for Transcripts and Discipline History**

PLEASE SUBMIT THIS FORM TO APPLICANT'S CURRENT SCHOOL

As part of the application process, IPoly High School requires transcripts for the current year, and one school year prior. Complete the portion below to authorize the school to release transcripts and other requested documents. Please request that all documents be mailed together.

Student name _____ Current grade level _____

Parent signature _____ Primary phone number (_____) _____
electronic signature is acceptable

REQUEST FOR TRANSCRIPTS

Dear School Official/Advisor:

The above-named student is in the process of applying for admission to International Polytechnic High School for the 2022-23 school year.

Please send the following:

- 1. Grades/transcripts for the current year and one school year prior** (i.e., 7th and 8th grade transcripts for incoming 9th grade students), with a cumulative academic grade point average for that period. Please include the most current grades available. Students applying from a high school must submit all high school transcripts.
- 2. This form, with the Discipline/Attendance History section completed**, and attached explanations and/or reports, if necessary.

DISCIPLINE/ATTENDANCE HISTORY

Please indicate whether the above-named student has had discipline and/or attendance problems within the last 24 months. Please include dates and explanations if appropriate, and attach additional reports as necessary.

Please check a box below regarding disciplinary history for the above-named student:

- This student has **NOT** had disciplinary problems within the last 24 months
- This student **HAS** had one or more **DISCIPLINARY** problems within the last 24 months (please attach report or explanation)
- This student **HAS** had one or more **ATTENDANCE** problems within the last 24 months (please attach report or explanation)

School Official Signature _____ Date _____
electronic signature is acceptable

School Official Title _____

These documents and forms are required for the application to be considered complete. Feel free to call 909-839-2331 if you have any questions. Please submit the requested documents directly to IPoly.

Mail to: International Polytechnic High School
Attn: Admissions Department
3851 W. Temple Avenue Pomona, CA 91768

Or email to: application@ipolyhighschool.org
(include applicant's name in subject line)

Thank you for your time in completing these documents.
Sincerely,

Ginger Merritt-Paul, Principal